

**MENIFEE VALLY UPPER DIVISION SENIOR SOFTBALL  
(MVUDSS)**

**AUTOMATED EXTERNAL DEFIBRILLATOR (AED) POLICY/PROCEDURE**

**POLICY STATEMENT**

The MVUDSS league Board of Directors (BOD) recognizes that while it is not legally obligated to make available an AED for its players, it does acknowledge that its players are of an age and participate in a rigorous activity where the possibility of a cardiac incident might be more prevalent. As such, it assumes a moral obligation to provide an AED in the event one of its players requires an application of an AED, and it will provide initial and on-going training in the proper use and maintenance of an AED. The BOD and any of its players who administer an AED on another player assumes no liability for such application and rely on California's Good Samaritan Law for protection in this regard.

**AED PURCHASE/OWNER**

The MVUDSS league, through its BOD, is responsible for the purchase and ownership of the league AED. The BOD will designate an AED Program Manager from the MVUDSS league as the individual responsible for the overall management of the AED program. The BOD will review the AED program with the AED Program Manager at a duly constituted Board meeting, once per quarter, and reflect the results of that review in Board meeting minutes.

**AED PROGRAM MANAGER**

The AED Program Manager is responsible for:

- initial and on-going training of users in AED use.
- documenting the training of all users of the AED.
- maintaining a current list of all trained users with contact numbers.
- reporting all cardiac incidents to the local EMS agency and other agencies, as applicable.
- ensuring the manufacturer's instructions are with the AED at all times.
- establishing the routine testing (battery, pads, cleaning, parts, etc.) of the AED and who/how/  
when this will be done.
- overseeing the routine maintenance and servicing of the AED.
- overseeing the documentation of all maintenance/service records for the AED.
- providing the BOD with a quarterly review of the AED program.
- ordering repair/service on the AED including replacement parts.
- documenting the use of the AED on a player.
- appointing an AED Unit Coordinator.

**AED UNIT COORDINATOR**

The AED Unit Coordinator may be the AED Program Manager or another individual, and is responsible for:

- maintaining the AED in a safe/secure location.
- transporting the AED to all league sanctioned events.
- ensuring that the AED unit is fully functional (battery, pads) according to the AED Program  
Manager direction prior to transportation.
- identifying a backup for transporting the unit in the event of his unavailability.